

## PDCC COURSES: RULES AND REGULATIONS

**Admission:** Eligibility Criteria:

**Training:** The candidate should have complete three years of rotating training in pathology on 31<sup>st</sup> June or 31<sup>st</sup> December to be eligible for the July or Jan admissions respectively.

**Registration:** The candidate must have the required valid State medical registration or National Medical Council registration with documentary proof.

**Qualifying Exam:** Candidates who hold post graduate degree/provisional pass certificate in Pathology including MD, DNB or equivalent degree as per MCI criteria, dated on or before 31<sup>st</sup> June or 31<sup>st</sup> Dec of the respective July or Jan academic session, will be considered eligible for the PDCC course

**Admission Form:** : Admission forms ( Part A) are available online and should be filled by candidates admitted at various centres. All admitted candidates for the academic year will register by filling in the admission forms available online and submit the required documents. Candidates should fill out these forms within 7 days of their institute admission. Scanned Copies of their postgraduate degree/provisional certificate, NMC/MCI registration, and Aadhar card verified by the guide with a stamp should be sent along with the application along with the admission letter with approval from the guide (Part B). Please transfer digitally a total fee at the time of admission, Rs. 11,000 to the Treasurer ICP, account details given below and attach receipt. A maximum of two candidates can be admitted for one guide.

Admissions will be done only on January 31<sup>st</sup> and July 31<sup>st</sup> each academic year.

The candidate has to join the course within the first month of declaration of the seat by the host institute and delay in joining beyond one month is not permitted and that seat is considered then as null & void.

If a candidate joins the PDCC course and resigns/leaves the course thereafter, the fees paid will not be refunded and the fees paid are non-transferable.

A new candidate in place of the one who resigned can join within the first month and if not, can only be inducted after six months either in January / July.

If one leaves the PDCC course in the middle of the term, no experience certificate will be issued to the candidate

If a candidate interrupts the course due to health reasons/maternity leave, the candidate is eligible to rejoin the course up to a maximum of two years and thereafter complete the course.

A specific enrolment number is issued to each candidate once enrolled into the PDCC course by a specific number and format. (ex PDCC/July 23/18/Haematopathology/..... Hospital).

This is unique to each candidate after the receipt of the application which is done by prior selection by the parent institute. That number is registered in the ICP and the candidate quotes that UID number for all correspondence including application for examination as well as PDCC certificate when issued.

### **Training and Curriculum**

The training will be carried out as per the curricula defined by the ICP.

The candidate shall maintain a logbook of all work done.

The candidate shall carry out a short research work and present at national conference /publish the paper during the course. The work in the form of a research paper (submitted or not) will be a mandatory requirement at the time of examination.

Leaves will be permitted as per the rules of the employer, however a minimum of 11 month's attendance in the one-year duration of the course will be required for eligibility.

### **Research and Dissertation**

The candidate shall carry out a research work to the satisfaction of the guide and submit a short research work at the end of one year of training as the hard copy submitted at the time of practical examination. The soft copy of the same needs to be submitted by the guide along with evaluation sheets to the secretary ICP. The candidate is encouraged to present his/her research work at national conference /publish the paper during the course. The work in form of a research paper/ project report (submitted or not) is a mandatory requirement at the time of examination. However, synopsis of the research work needs to be submitted to the Secretary ICP within the first 3 months of joining the PDCC course.

### **Evaluation and Exit examination:**

They shall be conducted at the end of the fellowship, on completion of the stipulated training, an exit examination The guide shall issue a **Training Completion certificate** verifying satisfactory training and attendance records as a mandatory prerequisite.

Format of the examination form, available online at the website. The form shall be filled and with an examination fee of Rs. 15,000/- per candidate paid digitally to ICP is to be submitted along with the mandatory attachments, forwarded by the guide to the secretary two months before the proposed exams. The exit examination at all centres will be carried out physically and not online.

There shall be two examiners: one external and one internal. The examiner should be a person with at least 10 years' experience in the specialty and should preferably be from a place where teaching and training is conducted. Approval for the external examiner for the concerned specialty shall be obtained before one month of the exam from the Secretary ICP. The theory paper will be of three hours' duration and shall have 20% MCQ and 8 short notes with 100 maximum marks.

The practical examination shall carry max marks 200 marks and shall have slides/data of 2 long cases, 15 short cases, relevant lab special techniques examined with hands on demonstration and /or spotters and viva voce. Duration of the exam can be 1-2 days. 30 marks will be allocated to the research project. To pass a candidate must obtain 50% marks. Maximum number of attempts will be 3. The course should be completed with adequate attendance and training within a maximum of two years following admission with reasonable explanation for delay.

The guide shall inform the Secretary ICP about the result of the candidates by email with a scanned copy of the signed result annexed in the email and hard copy of be sent by post at the earliest along with answer sheets.

**Honorarium for the examiners:**

For incidental expenses: Rs 5000/-

For internal examiner: Rs 2000/-

For External examiner: Rs 2000/-

Local Hospitality ex accommodation etc to the external examiner is taken care of by the hosting Institution.

Travel expenses for the external examiners To and fro, low cost airfare, (air ticket booked two months in advance) will be reimbursed to the external examiner after all the exam paper reach the Secretary ICP along with the required transaction details of the examiner to whom the airfare has to be reimbursed.

The ICP maintains the list of successful candidates on their website as a resource for those institutes wanting trained personnel in the fields and to facilitate employment.

**Transfer of Fees:** Admission and Examination Fees can be deposited through Net banking or E transfer or D/D in favour of account below:

Bank account number **41581780106** at **State Bank of India**, Medical Institute branch, payable at Chandigarh, IFSC code **SBIN0001524**